



City of Kingston  
Council Meeting  
Agenda

2026-07

Tuesday, March 10, 2026

7:00 p.m.

Council Chamber

Council will resolve into the Committee of the Whole "Closed Meeting" at 6:30 p.m. and will reconvene as regular Council at 7 p.m.

Watch live on the [City of Kingston website](#).

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Pages

1. **Call Meeting to Order**
2. **The Committee of the Whole "Closed Meeting"**

**That** Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

  - a. A proposed or pending acquisition or disposition of land by the municipality or local board - Conference Centre Update.
3. **Report of the Committee of the Whole "Closed Meeting"**
4. **Approval of the Addendum**
5. **Disclosure of Pecuniary Interests**
6. **Presentations**
7. **Delegations**
8. **Petitions**

**9. Deferred Motions**

Moved by: Councillor Ridge

Seconded by: Councillor Stephen

**1. Use of Optical Scan Vote Tabulators & Alternative Voting Methods for the Purpose of the 2026 Municipal Election, and 2026 Election Plan Enhancements and Considerations**

**Note:** This report (Report Number 26-047) was deferred from the January 13, 2026 Council meeting.

Please refer to Information Report Number 2 with respect to 2026 Municipal Election - Voting Methods Information (Business Item 20.2) and associated Briefing (Business Item 20.1).

(See By-Law Number (1), 2026-11)

**That** the By-Law attached to Report Number 26-047 as Exhibit A, being "A By-Law to authorize the use of Optical Scan Vote Tabulators and Alternative Voting Methods for the Purpose of the 2026 Municipal Election", be approved; and

**That** Council direct Kingston Transit to provide free transit service to voters who show their Voter Card and are travelling to and/or from their voting place on any municipal election day.

**10. Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**

**1. Motion of Recognition - Nowruz**

Moved by: Councillor Glenn

Seconded by: Councillor Osanic

**That** Kingston City Council recognize March 20 as Nowruz, also spelled as Novruz, Navruz, Nooruz, Nevruz or Nauryz. Meaning 'new day' in Persian, and popularly celebrated as the Persian New Year, Nowruz is an ancient celebration of life, rebirth and the triumph of light over darkness, heralding the arrival of spring. Celebrated on the day of the vernal equinox by diverse cultures across Iran, Central Asia, the Caucasus and the Balkans, Nowruz represents a vibrant, living tradition of the renewal of nature and the human spirit. Kingston City Council expresses its support for all communities celebrating this reminder of our shared human heritage and the values of tolerance, cultural diversity and peace.

**11. Report Number 19: Received from the Chief Administrative Officer (Consent)**

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. By-Law Amendment - Scale of Costs for Tax Sale Properties**

18

(Report Number 26-071 from the Chief Financial Officer & City Treasurer)

(See By-Law Number (2), 2026-28)

**That** a By-Law be presented to amend By-Law Number 2004-30, "A By-Law to Establish a Scale of Costs to be charged for Work Undertaken for the Sale of Land for Tax Arrears", as amended, as per Exhibit B to Report Number 26-071.

**2. Free Access to Sport Equipment in Parks**

28

(Report Number 26-084 from the Commissioner, Community Services)

**That** Council authorize the Director, Recreation & Leisure Services to approve a 1-year agreement (Pilot), with successive renewal options of 3 years each with Equip Sport for the provision of free access to sports equipment in neighbourhood parks; and

**That** Council direct staff to report back in Q4 of 2026 with details and statistics on the Equip Sport program and status of renewal.

**12. Report Number 20: Received from the Administrative Policies Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

- 1. Corporate Resources for Election Purposes Policy** 66  
(Exhibit B to Report Number AP-26-003)

**That** the Use of Corporate Resources for Election Purposes Policy (POL-081), be rescinded, and the revised Use of Corporate Resources for Election Purposes Policy, attached as Exhibit B to Report Number AP-26-003, be approved.

- 2. Corporate Sponsorship and Naming of Corporate Assets Policy** 73  
(Exhibits B & D to Report Number AP-26-002)

**That** the current Corporate Sponsorship Policy, approved by Council in 2004, attached as Exhibit A be rescinded, and the proposed Corporate Sponsorship Policy, attached as Exhibit B to Report Number AP-26-002, be approved; and

**That** the current Naming of Corporate Assets Policy, approved by Council in 2004, attached as Exhibit C be rescinded, and the proposed Naming of Corporate Assets Policy, attached as Exhibit D to Report Number AP-26-002, be approved.

- 3. 2026 Tax Ratios and Other Property Tax Policy** 91  
(Exhibit A to Report Number AP-26-004)

(See By-Law Number (3), 2026-29)

**That** Council approve the 2026 tax ratios as follows:

- a. the residential property class be set at 1.00;
- b. the new multi-residential property class be set at 1.00;
- c. the multi-residential property class be set at 1.70;
- d. the commercial property class be set at 1.98;
- e. the industrial property class be set at 2.63;
- f. the aggregate extraction property class be set at 2.140048;
- g. the pipeline property class be set at 1.1728;
- h. the farm property class be set at 0.20; and

- i. the managed forests property class be set at 0.25; and

**That** the By-Law, attached as Exhibit A to Report Number AP-26-004, be presented to Council in order to establish the 2026 tax ratios.

**4. Tax Write-Offs Pursuant to the Municipal Act, 2001 (2026-01)**

97

(Exhibit A to Report Number AP-26-005)

**That** Council approve the cancellation, reduction, or refund of taxes pursuant to applications made under Sections 357 and 358 of the Municipal Act, 2001, totalling \$167,892.46, of which \$147,036.43 is the City's portion and the amount charged back to the school boards and Downtown Kingston! Business Improvement Area are \$20,757.19 and \$98.84, respectively, for the properties listed in Exhibit A to Report Number AP-26-005.

**13. Report Number 21: Received from the Arts, Recreation & Community Policies Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Draft Childcare and Early Years 5 Year Service System Plan**

99

(Exhibit A to Report Number ARCP-26-001)

**That** Council endorse the 2026-2030 Kingston-Frontenac Child Care and Early Years Service System Plan, attached as Exhibit A to Report Number ARCP-26-001.

**14. Report Number 22: Received from the Environment, Infrastructure & Transportation Policies Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Climate Change Adaptation Plan**

160

(Exhibit A to Report Number EITP-26-002)

**That** Council receive and endorse the Climate Change Adaptation Plan, attached as Exhibit A to Report Number EITP-26-002; and

**That** Council directs staff to provide an annual progress report on the Climate Change Adaptation Plan actions to the Environment, Infrastructure & Transportation Policies Committee.

**15. Report Number 23: Received from Heritage Properties Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Applications Not Approved by the Heritage Properties Committee**

Note: The following recommendation lost at Heritage Properties Committee on February 18, 2026, and is being presented with a negative recommendation.

1. Application for Ontario Heritage Act Approval - 5 Lower Union Street 248

(Exhibit A to Report Number HP-26-001)

**That** the new construction at 5 Lower Union Street be approved in accordance with the details described in the application (File Number P18-084-2025), which was deemed complete on January 15, 2026, with said application to include the construction of a 19-storey building and associated landscaping, including an interpretive display, drive aisles and site works; and

**That** approval of the application (File Number P18-084-2025) be subject to the conditions outlined in Exhibit A to Report Number HP-26-001.

**2. Applications Supported for Approval by the Heritage Properties Committee**

1. Application for Ontario Heritage Act Approval - 2043 Sydenham Road 249

(Exhibit A, B, and C to Report Number HP-26-002)

**That** the application on the property municipally known as 2043 Sydenham Road be approved under Section 33 and Section 34 of the Ontario Heritage Act to permit the demolition and removal of the chimney on the coach house, and the creation of a new opening and the installation of an insulated stove pipe, in accordance with the details described in the application P18-083-2025, which was deemed complete on January 19, 2026; and

**That** approval of the applications be subject to the conditions outlined in Exhibit A to Report Number HP-26-002; and

**That** Council direct staff to serve a Notice of Proposed Amendment to the property located at 2043 Sydenham Road,

known as the Guess Farmhouse, pursuant to Section 30.1 of the Ontario Heritage Act, attached as Exhibit B to Report Number HP-26-002; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice, the amending By-Law for 2043 Sydenham Road, known as the Guess Farmhouse, attached as Exhibit C to Report Number HP-26-002, be presented at the next meeting of Council, for all three readings, and staff be directed to carry out the requirements as prescribed under Section 30.1 of the Act.

**3. Applications Supported for Approval by the Heritage Properties Committee (Non-Statutory Consultation)**

1. Application for Ontario Heritage Act Approval - 74 Lower Union Street

253

(Report Number HP-26-003)

**That** the application at 74 Lower Union Street, be approved in accordance with the details described in the application (File Number P18-085-2025), which was deemed complete on January 19, 2026, with said application to include the construction of a rear-facing shed dormer; and

**That** the approval of the application be subject to the conditions outlined in Exhibit A to Report Number HP-26-003.

**16. Report Number 24: Received from the Planning Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Zoning By-Law Amendment - 310 Barrie Street**

269

(Exhibit A to Report Number PC-26-006)

(See By-Law Number (4), 2026-30)

**That** the application for a zoning By-Law amendment (File Number D14-011-2025) submitted by Fotenn Planning + Design, on behalf of Kingston Terminal Properties Limited, for the property municipally known as 310 Barrie Street, be approved; and

**That** Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-26-006; and

**That** Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the By-Law; and

**That** the amending By-Law be presented to Council for all three readings.

**2. Zoning By-Law Amendment - 2980 - 2988 Princess Street**

274

(Exhibit A to Report Number PC-26-013)

(See By-Law Number (5), 2026-31)

**That** the application for a zoning By-Law amendment (File Number D14-009-2025) submitted by Barr Homes and Fotenn Consultants, on behalf of Barr Developments Limited, for the property municipally known as 2980-2988 Princess Street, be approved ; and

**That** Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-26-013; and

**That** Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the By-Law; and

**That** the amending By-Law be presented to Council for all three readings.

3. **Official Plan & Zoning By-Law Amendment and Draft Plan of Subdivision - St. Lawrence Business Park Expansion**

(Exhibits A, B, and C Report Number PC-26-001)

(See By-Law Number (6), 2026-32)

(See By-Law Number (7), 2026-33)

**That** the following recommendation in Report Number PC-26-001, Official Plan & Zoning By-law Amendment, and Draft Plan of Subdivision – 1429 Highway 15, be referred back to Planning Committee for consideration at a Planning Committee no later than June 5, 2026:

**That** the applications for Official Plan and zoning By-Law amendments and draft plan of subdivision (File Number D35-003-2025) submitted by Fotenn Planning + Design, on behalf of The Corporation of the City of Kingston, for the property municipally known as 1429 Highway 15 (St. Lawrence Business Park Expansion), be approved; and

**That** the City of Kingston Official Plan, as amended, be further amended, amendment number 102, as per Exhibit A, (Draft By-Law and Schedule A to Amend the Official Plan) to Report Number PC-26-001; and

**That** Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit B (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-26-001; and

**That** the draft plan of subdivision be subject to the conditions as per Exhibit C (Draft Plan of Subdivision Conditions) to Report Number PC-26-001; and

**That** Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the By-Law; and

**That** the amending By-Law be presented to Council for all three readings; and

**That** staff be directed to provide a supplementary report at a Planning Committee no later than June 5, 2026, providing details on the revised proposal.

**17. Report Number 25: Equity, Diversity & Inclusion Advisory Committee**

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Support for Newcomer Services**

**Whereas** anticipated reductions to English classes for newcomers to Canada are expected to result in the elimination of federally funded intermediate English classes in September 2026; and

**Whereas** intermediate English classes are where newcomers develop practical language skills in areas such as, but not limited to, employment, volunteering, health care, and parent-teacher interviews, and these programs support participation in the economic and civic life of Kingston; and

**Whereas** in Kingston approximately 240 newcomers currently participate in federally funded English classes, with many attending or approaching the intermediate level, and the elimination of these classes would directly disrupt the learning pathways of a significant portion of residents engaged in language learning; and

**Whereas** many of those who would be affected by these reductions are refugees, including youth who did not have the opportunity to learn English in Canadian elementary and secondary schools;

**Therefore Be It Resolved That** Kingston City Council affirm the importance of maintaining funding for intermediate-level English language learning programs and urge Immigration, Refugees and Citizenship Canada (IRCC) to sustain support for these programs, recognizing that language acquisition is essential to securing employment, pursuing further education, and participating fully in community life; and

**That** a copy of this motion be sent to The Honourable Lena Metlege Diab, M.P., Minister of Immigration, Refugees and Citizenship, and Mark Gerretsen, M.P., Kingston and the Islands.

**18. Committee of the Whole**

**19. Information Reports**

**1. Briefing - 2026 Municipal Election - Voting Methods Information**

Janet Jaynes, City Clerk, will introduce Nimit Sawhney, CEO, Voatz Inc., who will brief Council with respect to Information Report Number 2 with respect to 2026 Municipal Election - Voting Methods Information.

**2. 2026 Municipal Election - Voting Methods Information**

319

(Report Number 26-065 from the City Solicitor)

The purpose of this report is to provide Council with an overview of the risks associated with voting methods that may be used in the 2026 municipal election, and the steps staff are taking to manage those risks.

**20. Information Reports from Members of Council**

**21. Miscellaneous Business**

Miscellaneous Business Items are voted on as one motion.

Moved by: Councillor Hassan

Seconded by: Councillor Stephen

**1. Resignation from Equity, Diversity & Inclusion Advisory Committee**

332

**That** the resignation of Johnson Adebayo from the Equity, Diversity & Inclusion Advisory Committee be received with regret; and

**That** in accordance with Section 3.3.2 d. of the Public Appointment Policy, Jillian Henderson be appointed from the reserve pool to the Equity, Diversity & Inclusion Advisory Committee for a term ending November 14, 2026.

**2. Proclamation - Pride Month in Kingston**

333

**That** as requested by Emily Cehic, Kingston Pride, City Council proclaim the month of June 2026 as “Pride Month in Kingston” in the City of Kingston.

**3. Proclamation - Multiple Chemical Sensitivity Awareness Month**

335

**That** as requested by Ajeeta Shan, Environmental Health Association of Canada, City Council proclaim the month of May 2026 as “Multiple Chemical Sensitivity Awareness Month” in the City of Kingston.

## 22. New Motions

### 1. Windrow Clearing Service Models

Moved by: Councillor Boehme

Seconded by: Councillor Ridge

**Whereas** driveway windrows created through municipal road plowing operations can present accessibility and service challenges for some residents, particularly seniors, persons with disabilities, and households with limited capacity to remove heavy or compacted snow; and

**Whereas** several Ontario municipalities have implemented driveway windrow clearing programs using specialized equipment and a range of service models, eligibility criteria, and funding approaches; and

**Whereas** Council has expressed interest in better understanding the operational, financial, and service-level implications of potential enhancements to winter maintenance, while continuing to meet Ontario's legislated Minimum Maintenance Standards;

**Therefore Be It Resolved That** Council direct staff to prepare a report examining driveway windrow clearing service models and their applicability to the City of Kingston by the end of Q3 2026; and

**That** the report include a high-level review of driveway windrow clearing programs in comparable municipalities and an assessment of potential service delivery options for Kingston, including associated costs, operational implications, benefits, limitations, funding considerations, and impacts on the City's ability to meet Minimum Maintenance Standards.

### 2. Residential Air Conditioning Unit Program

Moved by: Councillor Glenn

Seconded by: Councillor McLaren

**Whereas** the community has raised concerns over heat response and addressing residential needs for the most vulnerable, specifically for residents with medical conditions; and

**Whereas** City Council has directed staff to develop a heat response plan which encourages the establishment of a "cooling room" within buildings but will not include requirements for property owners to provide air conditioning units within residential units; and

**Whereas** some communities, such as the City of Toronto and Hamilton, have run programs to provide free portable residential air conditioners to low-income persons with health-related conditions; and

**Whereas** establishing a program requires an administrator such as a

Public Health Unit who can provide the eligibility and manage the funding allocation to residents in order to facilitate the acquisition of residential air conditioning units;

**Therefore Be It Resolved That** Council direct staff to review best practices such as the City of Toronto and Hamilton, consult with the Southeast Public Health Unit, and report back to Council by the end of April 2026 on options for a residential air conditioning unit program that would support vulnerable individuals with medical conditions within the City of Kingston.

**23. Notices of Motion**

**24. Minutes**

Distributed to all Members of Council on March 6, 2026.

**That** the minutes of City Council Meeting Number 2026-06, held Tuesday, February 17, 2026, be confirmed.

**25. Communications Package**

337

Communications received and distributed between February 10, 2026 and March 3, 2026.

**26. Other Business**

**27. By-Laws**

**That** By-Law Numbers (1) through (8) be given their first and second reading.

**That** By-Law Numbers (4) through (8) be given their third reading.

**1. A By-Law to Authorize the Use of Optical Scan Vote Tabulators and Alternative Voting Methods for the Purpose of the 2026 Municipal Election**

A By-Law to Authorize the Use of Optical Scan Vote Tabulators and Alternative Voting Methods for the Purpose of the 2026 Municipal Election

First and Second Reading

Proposed By-Law Number 2026-11

(Deferred Motion 1)

**2. A By-Law to Amend By-Law Number 2004-30, "A By-Law to Establish a Scale of Costs to be Charged for Work Undertaken for the Sale of Land for Tax Arrears**

A By-Law to Amend By-Law Number 2004-30, "A By-Law to Establish a Scale of Costs to be Charged for Work Undertaken for the Sale of Land for Tax Arrears

First and Second Reading

Proposed By-Law Number 2026-28

(Clause 1, Report Number 19)

**3. 2026 Tax Ratios By-Law**

2026 Tax Ratios By-Law

First and Second Reading

Proposed By-Law Number 2026-29

(Clause 3, Report Number 20)

**4. A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Introduction of Exception Number E211 (310 Barrie Street))**

A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Introduction of Exception Number E211 (310 Barrie Street))

Three Readings

Proposed By-Law Number 2026-30

(Clause 1, Report Number 24)

**5. A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Transfer of Lands into Kingston Zoning By-Law, Introduction of the 'URM8' Zone and Introduction of Exception Number E212 (2980-2988 Princess Street))**

A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Transfer of Lands into Kingston Zoning By-Law, Introduction of the 'URM8' Zone and Introduction of Exception Number E212 (2980-2988 Princess Street))

Three Readings

Proposed By-Law Number 2026-31

(Clause 2, Report Number 24)

**6. A By-Law to Amend The City of Kingston Official Plan (Amendment Number 102, 1429 Highway 15)**

A By-Law to Amend The City of Kingston Official Plan (Amendment Number 102, 1429 Highway 15)

Three Readings

Proposed By-Law Number 2026-32

(Clause 3, Report Number 24)

**7. A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Zone Change from 'RU' to 'CA', 'M1', 'OS1' and "OS2' Zones, and Introduction of Exceptions E208 and E209 (1429 Highway 15))**

A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Zone Change from 'RU' to 'CA', 'M1', 'OS1' and OS2' Zones, and Introduction of Exceptions E208 and E209\* (1429 Highway 15))

Three Readings

Proposed By-Law Number 2026-33

(Clause 3, Report Number 24)

**8. A By-Law to confirm the proceedings of Council at its meeting held on March 10, 2026**

A By-Law to confirm the proceedings of Council at its meeting held on March 10, 2026

Three Readings

Proposed By-Law Number 2026-34

(City Council Meeting Number 2026-07)

**28. Adjournment**

**That** Council do now adjourn.