



City of Kingston
Council Meeting
Revised Agenda

2026-11
Tuesday, April 21, 2026
7:00 p.m.
Council Chamber

Council will resolve into the Committee of the Whole "Closed Meeting" at 6:15 p.m. and will reconvene as regular Council at 7 p.m.

Watch live on the [City of Kingston website](#).

Pages

1. **Call Meeting to Order**
2. **The Committee of the Whole "Closed Meeting"**

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

 - a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Contract Negotiations Update.
3. **Report of the Committee of the Whole "Closed Meeting"**
4. **Approval of the Addendum**
5. **Disclosure of Pecuniary Interests**
6. **Presentations**
7. **Delegations**
 1. **Bryan Hamberg - Kingston & Frontenac Housing Corporation Operational Overview**

Bryan Hamberg will appear before Council to speak to Clause 2 of Report Number 37: Received from the Chief Administrative Officer (Recommend) with respect to Kingston & Frontenac Housing Corporation Operational Overview.

***2. Tara Kainer - Municipal Residential Air Conditioner Assistance Program**

Tara Kainer will appear before Council to speak to Clause 1 of Report Number 38: Received from the Chief Administrative Officer (Consider) with respect to Municipal Residential Air Conditioner Assistance Program.

***3. Kevin Smith - Kingston & Frontenac Housing Corporation Operational Overview**

Kevin Smith will appear before Council to speak to Clause 2 of Report Number 37: Received from the Chief Administrative Officer (Recommend) with respect to Kingston & Frontenac Housing Corporation Operational Overview.

- 8. **Petitions**
- 9. **Deferred Motions**
- 10. **Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**
- 11. **Briefings**

12. Report Number 36: Received from the Chief Administrative Officer (Consent)

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. 2025 Year End Financial Report

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(Report Number 26-074 from the Chief Financial Officer & City Treasurer)

That Council receive the 2025 financial year-end report; and

That Council approve that the net surplus generated from municipal operations in the amount of \$1,507,485 be allocated to the following reserve funds:

- a. Working Fund Reserve \$ 1,057,485
- b. Housing & Homelessness Reserve \$ 450,000

That Council approve that the net surplus as reported by the consolidated external agencies in the amount of \$1,295,835 be allocated to following reserve funds:

- a. Municipal Capital Reserve Fund \$ 436,904
- b. Police Equipment Reserve Fund \$ 400,000
- c. Working Fund Reserve \$ 458,931

That Council approve that the net surplus generated from municipal utilities operations in the amount of \$5,663,844 be allocated to following reserve funds:

- a. Water Capital Reserve Fund \$ 2,177,269
- b. Wastewater Capital Reserve Fund \$ 2,504,017
- c. Municipal Capital Reserve Fund \$ 912,640
- d. Appliance Rental Reserve Fund \$ 69,918

That Council approve a 2026 operating budget amendment for the Kingston Police of \$400K to address physical space constraints and operational efficiencies funded from the Police Equipment Reserve Fund; and

That Council approve capital budget changes, as well as financing of capital projects or (return of funds), as detailed in Exhibit D to Report Number 26-074; and

That Council approve the Utilities Kingston budget amendment to increase the 2025 appliance rental capital budget by \$142,625 to be funded from the appliance rental reserve fund; and

That Council approve a Utilities Kingston budget closure of \$80,302 from the Wastewater Development Charges approved budget; and

That Council waive the asset disposal requirements as included in the City's Vehicle Operating Policy and approve the donation of a retired vehicle from the City's fleet to the Downtown Kingston Business Improvement Association to deliver increased service levels in the downtown.

2. **By-Law to Amend City of Kingston By-Law Number 2021-91, "A By-Law to Establish and Regulate a Fire Department for the City of Kingston"**

73

(Report Number 26-093 from the Commissioner, Corporate & Emergency Services)

(See By-Law Number (1), 2026-48)

That City of Kingston By-Law Number 2021-91, "A By-Law to Establish and Regulate a Fire Department for the City of Kingston", as amended, be further amended in accordance with Exhibit A to Report Number 26-093.

13. Report Number 37: Received from the Chief Administrative Officer (Recommend)

1. Briefing - Kingston & Frontenac Housing Corporation Operational Review

Jennifer Campbell, Commissioner, Community Services, will provide introductory remarks and introduce Anne Lindsay, KPMG, who will brief Council on Clause 2 of Report Number 37: Received from the Chief Administrative Officer (Recommend) with respect to Kingston & Frontenac Housing Corporation Operational Review.

2. Kingston & Frontenac Housing Corporation Operational Review

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(Report Number 26-037 from the Commissioner, Community Services)

That Council endorse the Kingston & Frontenac Housing Corporation's Operational Review and its findings, attached as Exhibit A to Report Number 26-037; and

That Council direct staff to amend the existing Kingston & Frontenac Housing Corporation Shareholder Agreement, to align with the recommendations contained within Exhibit A and as detailed in Report 26-037, in a form satisfactory to the City Solicitor of Legislative Services; and

That Council authorize the Mayor and Clerk to execute the amended Kingston & Frontenac Housing Corporation Shareholder Agreement in a form satisfactory to the City Solicitor of Legislative Services.

3. Province of Ontario's New "Bring-Your-Own" (BYOB) Alcoholic Beverages for Events

121

(Report Number 26-124 from the Commissioner, Community Services, and the Commissioner, Growth & Development Services)

That Council direct staff to continue reviewing the implications of the Province's expanded BringYourOwn (BYOB) event permit framework, including impacts on municipal policy, by-laws, enforcement, safety, liability and event operations; and

That Council direct staff to return to Council no later than Q2 2027 with an update, that will include a review of other municipalities and implementation approaches, an update on public consultation and engagement with key groups, and a more detailed analysis of the BYOB permit process for Kingston with recommendations, to determine then if Council wishes to consider participation in the provincial BYOB framework.

4. Patterson Park

131

(Report Number 26-117 from the Commissioner, Community Services, and the City Solicitor)

That Council approve the registration of a new restrictive covenant on title to the Patterson Park lands that is intended to restrict the use of the lands to community use, recreational park use and recreational waterfront access.

14. Report Number 38: Received from the Chief Administrative Officer (Consider)

1. Municipal Residential Air Conditioner Assistance Program

138

(Report Number 26-126 from the Chief Administrative Officer)

That Council consider and give direction on one of the following options:

Option1:

That Council receive this report for information and direct staff to continue to monitor and report back in a year on the implementation of existing municipal residential air-conditioner unit assistance programs in other jurisdictions; or

Option 2:

That Council approve \$17,000 from the Environmental Reserve Fund to implement a residential air-conditioner pilot program with program parameters described in Report Number 26-126 and direct staff to implement this pilot program and report back in 2027 with an assessment of its outcomes.

15. Report Number 39: Received from the Planning Committee

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Zoning By-Law Amendment - 1152 - 1158 Montreal Street

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(Exhibit A to Report Number PC-26-019)

(See By-Law Number (2), 2026-49)

That the application for a zoning By-Law amendment (File Number D14-016-2024) submitted by 1152 Montreal Street Inc. (owner and applicant) and Fotenn Planning + Design (co-applicant), for the property municipally known as 1152 Montreal Street, 1154 Montreal Street, and 1158 Montreal Street (the “subject site”), be approved; and

That Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-26-019; and

That Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the By-Law; and

That the amending By-Law be presented to Council for all three readings.

2. Zoning By-Law Amendment - 3980 Highway 2

151

(Exhibit A to Report Number PC-26-010)

(See By-Law Number (3), 2026-50)

That the application for a zoning By-Law amendment (File Number D14-002-2023) submitted by The Boulevard Group, on behalf of Carolyn Webb and Ashley Webb, for the property municipally known as 3980 Highway 2, be approved; and

That Kingston Zoning By-Law Number 2022-62, as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 2022-62) to Report Number PC-26-010; and

That Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the By-Law; and

That the amending By-Law be presented to Council for all three readings.

***16. Report Number 40: Received from the Environment, Infrastructure & Transportation Policies Committee**

***1. Better Homes Kingston By-Law Update**

154

(Exhibit A to Report Number EITP-26-006)

(See By-Law Number (7), 2026-53

That Council provide all three readings to A By-Law to Amend City of Kingston By-Law Number 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Better Homes Kingston Program (BHKP) as amended, attached as Exhibit A to Report Number EITP-26-006.

17. Committee of the Whole

18. Information Reports

1. 2025 Development Charges Reserve Fund Statement 167

(Report Number 26-096 from the Chief Financial Officer & City Treasurer)

The purpose of this report is to provide Council with a summary of the annual activity of the City's Development Charges Reserve Fund as at December 31, 2025.

2. February 2026 Tender and Contract Awards Subject to Delegation of Authority 182

(Report Number 26-101 from the Chief Financial Officer & City Treasurer)

The purpose of this report is to provide Council with details of contracts greater than \$100,000 awarded for the month of February 2026 that meet the established criteria of delegated authority for standard procurements and non-standard procurements.

***3. Canada-Ontario Partnership to Build Initiative and Ontario Bill 98 - the Building Homes and Improving Transportation Infrastructure Act, 2026 193**

(Report Number 26-128 from the Commissioner, Growth & Development Services)

The purpose of this report is to provide Council with an overview of the relevant changes proposed through the Canada-Ontario Partnership to Build and Bill 98 and to identify their anticipated impacts on Kingston.

19. Information Reports from Members of Council

20. Miscellaneous Business

Miscellaneous Business Items are voted on as one motion.

Moved by: Councillor Chaves

Seconded by: Councillor Ridge

1. Resignation and Appointment to Arts, Culture and Heritage Advisory Committee

That the resignation of Aara Macauley from the Arts, Culture and Heritage Advisory Committee be received with regret; and

That in accordance with Section 3.3.2 d. of the Public Appointment Policy, Amanda Baker be appointed from the reserve pool to the Arts, Culture and Heritage Advisory Committee for a term ending November 14, 2026.

2. **Proclamation - Melanoma and Skin Cancer Awareness Month**

That as requested by Taylor Tomko, Save Your Skin Foundation, City Council proclaim the month of May 2026 as “Melanoma and Skin Cancer Awareness Month” in the City of Kingston.

3. **Resignation from Kingston and Area Taxi Licensing Commission**

That the resignation of Eric Davis from the Kingston and Area Taxi Licensing Commission be received with regret.

21. **New Motions**

1. **Service Level Agreement Accountability**

Moved by: Councillor Tozzo

Seconded by: Councillor Ridge

Whereas Report Number 26-021, received by Council on March 24, 2026, provided information on service level agreements (SLAs) between outside organizations and various City departments; and

Whereas the services provided under the SLAs between the City and outside organizations cover a wide spectrum, including but not limited to housing and homelessness, childcare, arts & culture, recreation, heritage, transportation, tourism and economic development; and

Whereas reporting to the City through these SLAs ranges from monthly updates to annual reports to sharing of audited financial statements; and

Whereas it is crucial that organizations receiving funding from the City operate in a manner that is open and transparent and demonstrates proper governance and accounting practices;

Therefore Be It Resolved That staff be directed to provide Council with all annual reports or audited financial statements provided to the City by organizations with service level agreements (SLAs), with said annual reports or audited financial statements to be placed as Communications on Council agendas, with the exception of cases where this information is already shared through Council or Committee reporting; and

That should an organization with an SLA with the City fail to provide any required documents, Council be advised of this failure; and

That staff be directed to provide information regarding all active SLAs, including the mandates of the partner organizations, the services to be provided under each SLA, and methods for ensuring the terms of the SLA are upheld, to the 2026 – 2030 term of Council as part of its orientation activities.

2. Installation of Stop Signs

Moved by: Councillor Osanic

Seconded by: Councillor Hassan

Whereas the continued growth in Kingston is causing increased speeding and traffic on previously calm streets; and

Whereas there are a number of intersections that do not meet the current warrants for all way or three way stop signs; however, the intersections are problematic and cause grave concerns to the citizens who reside in these neighbourhoods, as well as the drivers who must navigate them; and

Whereas it is important and essential that speeding and reckless driving within neighbourhoods be curtailed and mitigated for the safety and peace of mind of residents and drivers;

Therefore Be It Resolved That a four way stop be installed at the following intersections:

- 1) Mona Drive at Woodbine Road;
- 2) Drennan Street at Wilson Street;
- 3) Regent Street at Carruthers Avenue;
- 4) Wheathill Street at Swanfield Street;
- 5) Mack Street at Helen Street;
- 6) William Street at Wellington Street;
- 7) Earl Street at Sydenham Street; and

That a three way stop sign be installed at the following intersections:

- 1) Aylmer Crescent at Clark Drive;
- 2) Andersen Drive at Chadwick Drive;
- 3) Waterside Way at Summer Street;
- 4) Waterside Way at Biscayne Street;
- 5) Graceland Avenue and Lincoln Drive; and
- 6) Wheathill Street at Grayson Drive South.

22. Notices of Motion

23. Minutes

Distributed to all Members of Council on April 17, 2026.

That the minutes of City Council Meeting Number 2026-10, held Tuesday, April 7, 2026, be confirmed.

24. Communications Package

227

Communications received and distributed between March 31, 2026 and April 14, 2026.

***1. Additional Communications**

229

Additional communications received and distributed between April 20, 2026 and April 21, 2026.

25. Other Business

26. By-Laws

That By-Law Numbers (1) through (4), and (6) be given their first and second reading.

That By-Law Numbers (2) through (6) be given their third reading.

1. By-Law to Amend City of Kingston By-Law Number 2021-91, A By-Law to Establish and Regulate a Fire Department for the City of Kingston

By-Law to Amend City of Kingston By-Law Number 2021-91, A By-Law to Establish and Regulate a Fire Department for the City of Kingston

First and Second Reading

Proposed By-Law Number 2026-48

(Clause 2, Report Number 36)

2. A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Zone Change from 'URM5' and 'UR6' to 'URM10' Zone, Introduction of Exception Number E217 (1152, 1154, and 1158 Montreal Street))

A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Zone Change from 'URM5' and 'UR6' to 'URM10' Zone, Introduction of Exception Number E217 (1152, 1154, and 1158 Montreal Street))

Three Readings

Proposed By-Law Number 2026-49

(Clause 1, Report Number 39)

3. **A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Introduction of Exception E214 and E215) (3980 Highway 2))**

A By-Law to Amend By-Law Number 2022-62, "Kingston Zoning By-Law Number 2022-62" (Introduction of Exception E214 and E215) (3980 Highway 2)

Three Readings

Proposed By-Law Number 2026-50

(Clause 2, Report Number 39)

4. **A By-Law to permit Council to enter into an Additional Residential Unit (ARU) Incentive Program Loan Agreement - Ashutosh Dash and Manisa Madhusmita - 212 Old Quarry Road**

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A By-Law to permit Council to enter into an Additional Residential Unit (ARU) Incentive Program Loan Agreement with Ashutosh Dash and Manisa Madhusmita Dash, for the provision of an Affordable Housing Unit at 212 Old Quarry Road, Kingston, ON K7M 7L2

Three Readings

Proposed By-Law Number 2026-51

(Delegated Authority)

5. **By-Law to Amend City of Kingston By-Law Number 2023-204, Committee By-Law**

By-Law to Amend City of Kingston By-Law Number 2023-204, Committee By-Law

Third Reading

By-Law Number 2026-44

(Resolution Number 2026-113, March 24)

6. **A By-Law to confirm the proceedings of Council at its meeting held on April 21, 2026**

A By-Law to confirm the proceedings of Council at its meeting held on April 21, 2026

Three Readings

Proposed By-Law Number 2026-52

(City Council Meeting Number 2026-11)

- *7. By-Law to Amend City of Kingston By-Law Number 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Better Homes Kingston Program, as Amended**

By-Law to Amend City of Kingston By-Law Number 2021-23, A By-Law to Authorize the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Better Homes Kingston Program (BHKP), as Amended

Three Readings

Proposed By-Law Number 2026-53

(Clause 1, Report Number 40)

- 27. Adjournment**

That Council do now adjourn.