



**City of Kingston
Report to Council
Report Number 26-093**

To: Mayor and Members of Council
From: Neil Carbone, Commissioner, Corporate & Emergency Services
Resource Staff: Kevin Donaldson, Fire Chief
Date of Meeting: April 21, 2026
Subject: By-Law to Amend City of Kingston By-Law Number 2021-91,
“A By-Law to Establish and Regulate a Fire Department for the
City of Kingston”

Council Strategic Plan Alignment:

Theme: Policies & by-laws

Goal: 4.1 Enhance community safety and well-being.

Executive Summary:

In the Province of Ontario, the provision of fire protection services is a municipal responsibility, carried out in accordance with the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4 (the FPPA). When a municipality establishes a fire service, the Council of the municipality is required to pass a by-law establishing the fire department and regulating the provision of fire protection services. The current Establishing & Regulating By-Law Number 2021-91 (By-Law) was approved and enacted on June 1, 2021. A recent review of the current by-law found that Schedule A and Schedule C required updating to reflect the current organizational structure and Station Response Area Map boundaries. These operational updates are integral to the continuous improvement process of Kingston Fire & Rescue.

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Recommendation:

That City of Kingston By-Law Number 2021-91, “A By-Law to Establish and Regulate a Fire Department for the City of Kingston”, as amended, be further amended in accordance with Exhibit A to Report Number 26-093.

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Authorizing Signatures:

p.p.

ORIGINAL SIGNED BY COMMISSIONER

**Neil Carbone, Commissioner,
Corporate & Emergency
Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Jenna Morley, City Solicitor	
Ian Semple, Commissioner, Transportation & Infrastructure Services	Not required

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Options/Discussion:

It is recommended that the Establishing and Regulating Bylaw (By-Law Number 2021-91), which formalized the creation of the amalgamated Kingston Fire & Rescue, be amended with the updated Kingston Fire & Rescue Organizational Chart, Schedule A and the updated Station Response Area Map, Schedule C.

The updated Kingston Fire & Rescue Organizational Chart (Schedule A) reflects the realignment of the Deputy Fire Chief's areas of responsibility to better support operational continuity between divisions.

The updated Station Response Area Map (Schedule C) adjusts station boundaries based on an analysis of historical incident and response time data to support the Department's Community Risk Assessment goal of **reducing** baseline response times.

Existing Policy/By-Law

By-Law Number 2021-91, "A By-Law to Establish and Regulate a Fire Department for the City of Kingston".

Financial Considerations

None

Contacts:

Kevin Donaldson, Fire Chief, 613-546-4291 extension 5655

Other City of Kingston Staff Consulted:

Jenna Morley, City Solicitor, Legislative Services

Exhibits Attached:

Exhibit A - A By-Law to Amend City of Kingston By-Law Number 2021-91, "A By-Law to Establish and Regulate a Fire Department for the City of Kingston"

City of Kingston By-Law Number 2026–XXX

By-Law to Amend City of Kingston By-Law Number 2021-91, A By-Law to Establish and Regulate a Fire Department for the City of Kingston

Whereas:

Section 8 of the *Municipal Act, 2001*, S.O. 2001 c.25 (***Municipal Act, 2001***) provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Section 10 of the *Municipal Act, 2001* authorizes a municipality to provide any service or thing that the municipality considers necessary or desirable for the public, and to pass by-laws respecting: health, safety and well-being of persons; protection of persons and property, including consumer protection; business licensing; and services that the municipality is authorized to provide; and

Section 2 of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c.4 ("***FPPA***") requires every municipality to establish a program of public education with respect to fire safety and certain components of fire prevention, and to provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances; and

Section 2 of the *FPPA* requires the municipality to either appoint a community safety officer or team, or to establish a fire department, to discharge these responsibilities; and

Section 5(0.1) of the *FPPA* provides that the council of a municipality may establish, maintain and operate a fire department for the municipality and that the fire department shall provide fire suppression services and may provide other fire protection services; and

On June 1, 2021, council for the *City* ("***council***") enacted *City of Kingston By-Law Number 2021-91, "A By-Law to Establish and Regulate a Fire Department for the City of Kingston"*; and

By-Law to Amend By-Law 2021-91.

Council considers it necessary and desirable for the public to amend *City of Kingston By-Law Number 2021-91*.

Therefore, *council* enacts:

Amendment

City of Kingston By-Law Number 2021-91 is amended as follows:

Schedule A is deleted in its entirety and replaced with Schedule A attached to this by-law; and

Schedule C is deleted in its entirety and replaced with Schedule C attached to this by-law.

Coming into Force

This by-law will come into force and take effect on the day it is passed.

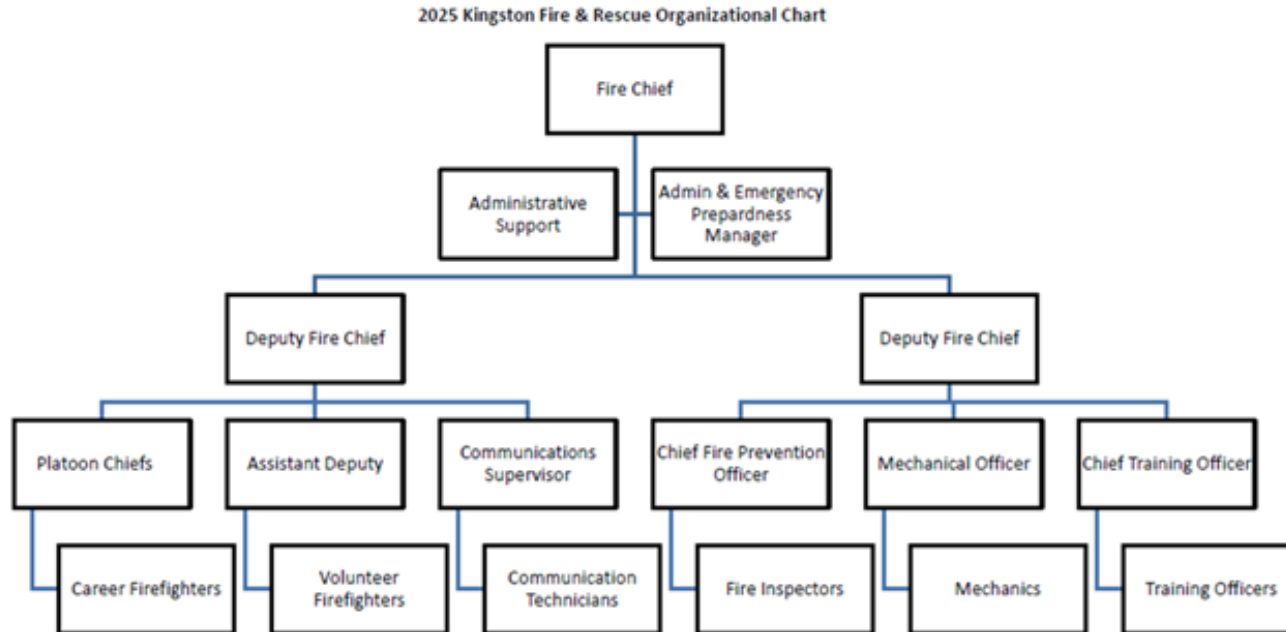
By-Law to Amend By-Law 2021-91.

1 st Reading	date
2 nd Reading	date
3 rd Reading	date
Passed	date

Janet Jaynes
City Clerk

Bryan Paterson
Mayor

SCHEDULE A APPROVED ORGANIZATIONAL CHART



SCHEDULE C

APPROVED STATION RESPONSE AREA MAP

